

Instructions for authors submitting manuscripts.

DEADLINE FOR SUBMISSIONS: [15th of December]

IMPORTANT:

Please read these specific instructions very carefully.

Step 1

Visit the following URL – <http://mc.manuscriptcentral.com/jrs>

Step 2

If you do not already have an account in Manuscript Central click on the “Create Account” button in the top right corner.

Step 3

When finished creating your account, click on “Main Menu”. From the “Main Menu” click on the “Authoring Center” link.

Step 4

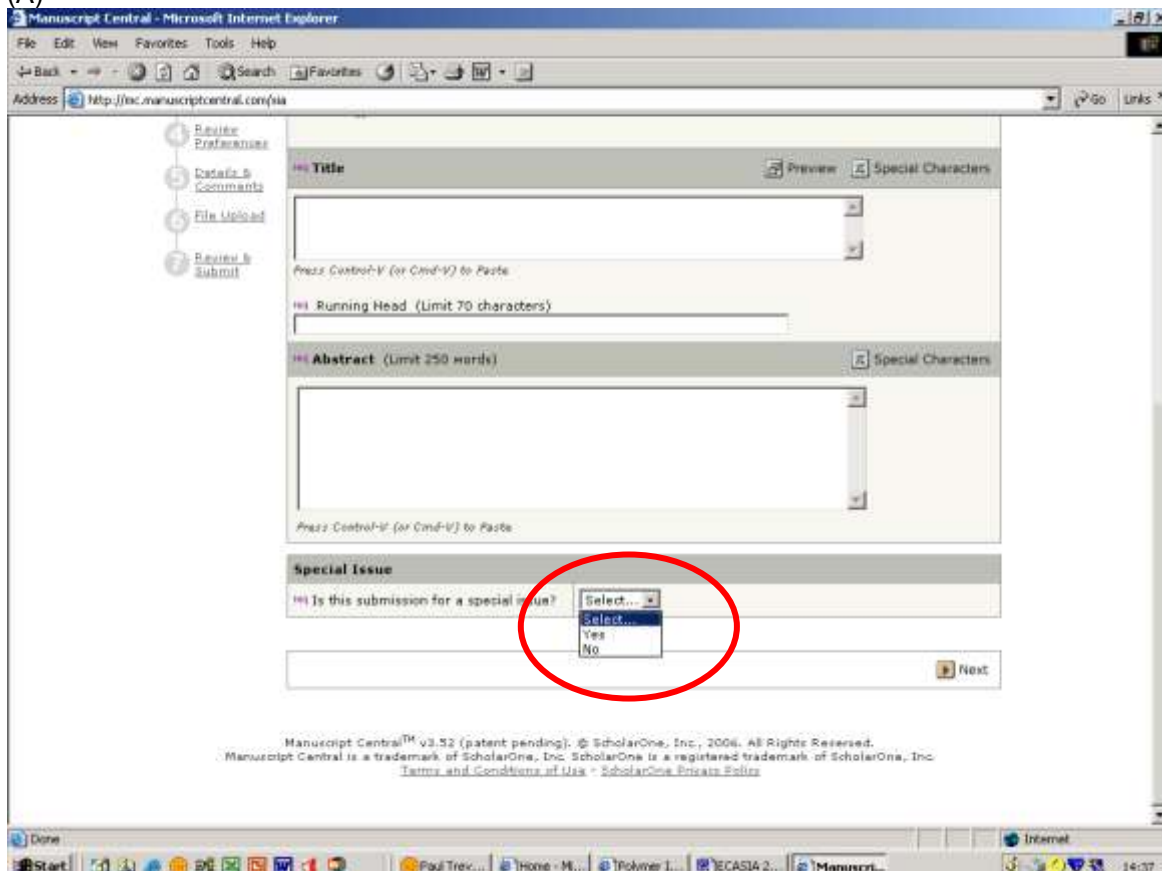
Within the “Authoring Center” click the link that states “Click [here](#) to submit a new manuscript”.

The submission process

Creating a manuscript is a simple 7-step process. Please follow these specific instructions:

Screen 1 – Complete all details. Select special issue from the article type drop down menu and answer “yes” to the “Special Issue” question (see screenshot (A) below).

(A)



The screenshot shows the Manuscript Central submission interface. The browser window title is "Manuscript Central - Microsoft Internet Explorer". The address bar shows "http://mc.manuscriptcentral.com/jrs". The form has a sidebar with steps: 1. Create Preferences, 2. Details & Comments, 3. File Upload, 4. Review & Submit. The main form has sections for Title, Running Head (Limit 70 characters), and Abstract (Limit 250 words). Below these is the "Special Issue" section with the question "Is this submission for a special issue?". A dropdown menu is open, showing "Select...", "Yes", and "No". A red circle highlights this dropdown. A "Next" button is at the bottom right. The footer contains copyright information for ScholarOne, Inc. 2006.

Screen 2 – Enter your keywords

Screen 3 – Enter your co-author information

Screen 4 – Complete your preferred referees. **It is mandatory in this screen to include 2 preferred referees.**

Screen 5 – Type the name of the special issue into the “Special Issue title” field. Type the guest editor’s name in the Editor selection field. For manuscripts more chemically based select Juan Madariaga and for those more physically based select Danilo Bersani (see screenshot (B) below)

(B)

EXAMPLE:

The screenshot shows two sections of a form. The first section is titled "Special Issue Information" and contains a text input field with the value "RAA2009". The second section is titled "Editor Selection" and contains a text input field with the value "JUAN MADARIAGA". Both input fields are circled in red.

Screen 6 – Make sure you upload your production ready files – PDFs are not acceptable. Refer to the instructions to authors for allowable file formats.

Screen 7 – Be sure to check the PDF proof that Manuscript Central will generate from your supplied files. After you have checked it you must press the blue submit button to submit your manuscript.

*Please note the system may ask you for an additional editor from a drop down box. This is an arbitrary action in which any editor may be selected.